

## **Postsecondary Programs**

Title: Operating Budget Development

Following State Board approval of the appropriation allocation, the SDPTE allocates funds appropriated for postsecondary Professional-Technical Education programs and services directly to the technical colleges through a lump sum allocation. Funds appropriated to the SDPTE and allocated to the technical colleges for postsecondary Professional-Technical Education programs are restricted and intended to provide 100% of the direct costs of postsecondary Professional-Technical Education.

Guidelines for the Development of Postsecondary Operating Budgets are developed by Program Fiscal on an annual basis. Technical Colleges prepare operating budgets for the upcoming fiscal year based on the lump sum allocation received from the SDPTE. Institutions have the ability and flexibility to allocate new funds and/or “reallocate” funds between standard classes as necessary for the provision of Professional-Technical Education programs and services. Programs and services must be within the legislative intent and funds may not be used for non-Professional-Technical Education activities.

The SDPTE develops a system operating budget based on the operating budgets prepared by the Technical Colleges. The Technical College System operating budget is submitted by the SDPTE to the State Board for approval. Approval by the State Board approves all salary adjustments for institutional employees, new positions, and operating expenses, including capital outlay expenditures.

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Approved: July 1, 2005